

# Minnesota Secretary of State

## Minnesota Limited Liability Company | Amendment to Articles of Organization

Minnesota Statutes, Chapter 322C



Read the instructions before completing this form.

Filing Fee: (\$70 includes statutory and processing fees)

Note: Information provided when filing a business entity is public data and may be viewable online. This includes but is not limited to all individual names and addresses.

1. List the name of this company currently on file with the Office of the Minnesota Secretary of State: (Required)

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2. The articles of organization for this Limited Liability Company are amended pursuant to Chapter 322C.

**AMENDMENT OPTIONS: Complete as many amendment options as apply. Complete an option only if you are changing the information related to that option.**

3. The company name is changed to:

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4. The registered office address is changed to:

|   |       |       |          |
|---|-------|-------|----------|
| _____   | _____ | MN    | _____    |
| Street Address ( <i>A post office box by itself is not acceptable</i> ) | City  | State | Zip Code |

5. The registered agent is changed to:

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6. The business mailing address has changed to:

|         |       |       |          |
|---------|-------|-------|----------|
| _____   | _____ | _____ | _____    |
| Address | City  | State | Zip Code |

7. The articles of organization are otherwise amended as follows:

8. I, the undersigned, certify that I am signing this document as the person whose signature is required, or as agent of the person(s) whose signature would be required who has authorized me to sign this document on his/her behalf, or in both capacities. I further certify that I have completed all required fields, and that the information in this document is true and correct and in compliance with the applicable chapter of Minnesota Statutes. I understand that by signing this document I am subject to the penalties of perjury as set forth in Section 609.48 as if I had signed this document under oath.

\_\_\_\_\_  
Signature of Authorized Person or Authorized Agent

\_\_\_\_\_  
Date

**Office of the Minnesota Secretary of State**

Minnesota Limited Liability Company | Amendment to Articles of Organization  
*Minnesota Statutes, Chapter 322C*



**Email Address for Official Notices**

Enter an email address to which the Secretary of State can forward official notices required by law and other notices:

\_\_\_\_\_

Check here to have your email address excluded from requests for bulk data, to the extent allowed by Minnesota law.

**List a name and daytime phone number of a person who can be contacted about this form:**

\_\_\_\_\_

| Contact Name | Phone Number |
|--------------|--------------|
|--------------|--------------|

**Entities that own, lease, or have any financial interest in agricultural land or land capable of being farmed must register with the MN Dept. of Agriculture's Corporate Farm Program.**

Does this entity own, lease, or have any financial interest in agricultural land or land capable of being farmed?

Yes  No

## INSTRUCTIONS

This form is intended merely as a guide for filing and is not intended to cover all situations. Retain the original signed copy of this document for your records and submit a legible photocopy for filing with the Secretary of State.

1. List the exact company name as filed with this office. (Required)
2. **Complete as many amendment options as apply. Complete an option only if you are changing the information related to that option.**
3. If you are changing your company name, list the exact legal name for this Limited Liability Company. The name must include the words or abbreviations Limited Liability Company, LLC, Professional Limited Liability Company or PLC and **cannot** contain the words “corporation” or “incorporated” or their abbreviations.
4. The registered office address must be a Minnesota address and must be completed with a street address or rural route and rural route box number, city, state and zip code. A P.O. Box by itself is not acceptable.
5. You are not required to have a registered agent. If you wish to have an agent now, you must list the full name of the agent who must be located at the registered office address. If you wish to remove a previously designated agent, write “none” for the agent.
6. If the business mailing address will be different then the registered office address, list the mailing address. This address may be a P.O. Box.
7. Enter the amended article completely and by using the language which is to be in effect once the amendment is filed. If there is not enough space for your amendment, please attach additional pages.
8. A signature of a person authorized by the LLC to sign documents or an Authorized Agent (The signing party must indicate on the document that they are acting as the agent of the person(s) whose signature would be required and that they have been authorized to sign on behalf of that person(s).) is required.

**Email Address for Official Notices.** This email address may be used to send annual renewal reminders and other important notices that may require action or response. Check the box if you wish to have your email address excluded from requests for bulk data, to the extent allowed by Minnesota law.

**List a name and daytime telephone number of a person who can be contacted about this form.**

**Filing Fee: \$70 (covers statutory and processing fees)  
Payable to the MN Secretary of State**

Please submit all items together and mail to the address below:

**MAIL TO:**  
Paragon Document Research, Inc.  
PO Box 4627  
St. Paul, MN 55101  
(Staffed 8 a.m. – 5 p.m., Monday - Friday, excluding holidays)

Phone Lines: (8 a.m. - 5 p.m., M-F) Metro Area 651-222-6844; Toll-free 1-800-892-4235

\*\*\* THIS IS NOT A COMMUNICATION FROM A STATE AGENCY PARAGON IS A PRIVATE SERVICE COMPANY \*\*\* OFFERING BUSINESS FILING SERVICES FOR A FEE \*\*\*