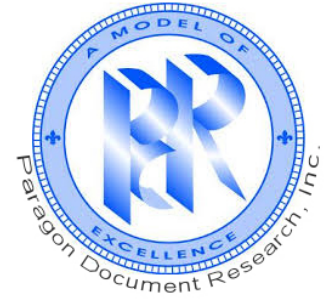


# Minnesota Business Corporation | Annual Renewal



Minnesota Statutes, Section 5.34

**Must be filed by December 31**

**Read the instructions before completing this form.**

1. File Number: \_\_\_\_\_

2. Home Jurisdiction: **MINNESOTA**

50 Durable Name: (Required) \_\_\_\_\_

60 Registered Office Address: (Required)

\_\_\_\_\_  
Street Address (*A PO Box by itself is not acceptable*)      City      State      Zip Code

Registered Agent: (if applicable)

5. Principal Executive Office Address: (Required)

\_\_\_\_\_  
Street Address (*A PO Box by itself is not acceptable*)      City      State      Zip Code

6. Name and Business Address of Chief Executive Officer: (Required)

\_\_\_\_\_  
Name

\_\_\_\_\_  
Street Address      City      State      Zip Code

## Email Address for Official Notices

Enter an email address to which the Secretary of State can forward official notices required by law and other notices:

Check here to have your email address excluded from requests for bulk data, to the extent allowed by Minnesota law.

**List a name and daytime phone number of a person who can be contacted about this form:**

\_\_\_\_\_  
Contact Name      Phone Number

**Entities that own, lease, or have any financial interest in agricultural land or land capable of being farmed must register with the MN Dept. of Agriculture's Corporate Farm Program.**

Does this entity own, lease, or have any financial interest in agricultural land or land capable of being farmed?

Yes  No

**NOTICE: Failure to file this form by December 31 of this year will result in the dissolution of this corporation without further notice from the Secretary of State, pursuant to *Minnesota Statutes*, section 302A 821.**

\*\*\* THIS IS NOT A COMMUNICATION FROM A STATE AGENCY \*\*\*

\*\*\* PARAGON IS A PRIVATE SERVICE COMPANY OFFERING BUSINESS FILING SERVICES FOR A FEE \*\*\*

## INSTRUCTIONS

### Filing fee: \$45 - Reinstatement fee: \$75

All Minnesota business corporations governed under *Minnesota Statutes*, Chapter 302A are required to file an annual renewal once every calendar year. Filing this Annual Renewal does not satisfy any other legal requirement. If Minnesota statutes or rules require a filing with another office, you must submit that filing separately.

If changes to the name or registered agent and office address are necessary, an amendment form along with the annual renewal form and a \$35.00 filing fee is required. Changes to the principal executive office address and chief executive officer's name and address can be made once a year by filing the annual renewal form with our office.

- 1. File Number:** Provide the file number issued by the Minnesota Secretary of State. *We can provide this if needed.*
- 2. Home Jurisdiction:** This form is to be filed only if the state of incorporation is Minnesota.
- 3. Corporate Name:** (Required) List the business name on file with the Secretary of State's office.
- 4. Registered Office Address and Agent, if any:** (Required) List the Registered Office Address and Agent, if any on file with the Secretary of State's office.
- 5. Principal Executive Office Address:** (Required) A full street address or rural route and rural route box number is required for filing the annual renewal. A post office box alone is not acceptable.
- 6. Name and Business Address of Chief Executive Officer:** (Required) Fill in the name and complete business address of the Chief Executive Officer or other person who carries out the functions as C.E.O. of the corporation.

**Email Address for Official Notices.** This email address may be used to send annual renewal reminders and other important notices that may require action or response. Check the box if you wish to have your email address excluded from requests for bulk data, to the extent allowed by Minnesota law.

### List a name and daytime telephone number of a person who can be contacted about this form.

A business corporation that has been statutorily dissolved by the Secretary of State's office may retroactively reinstate its existence by filing the current year's renewal and paying a additional \$25 statutory fee\*. For your convenience the Secretary of State does provide standard forms for most filings and for an additional \$45.00 fee you may use express services to file at the Secretary of State through Paragon (covers statutory and processing fees). Contact us between 8:00 am to 5:00 pm, Monday through Friday (excluding holidays), at (651) 222-6844.

\*Please add \$45 statutory and processing fee for expedited completion and SOS proof of filing, through PDR.

### MAIL TO:

Paragon Document Research, Inc  
PO Box 4627  
St. Paul, MN 55101-4627  
612-767-6844 or toll free at 800-892-4235  
(Staffed 8 a.m. – 5 p.m., Monday - Friday, excluding holidays)  
Phone Lines: (9 a.m. - 4 p.m., M-F) Metro Area 651-296-2803; Greater MN 1-877-551-6767

All of the information on this form is public. Minnesota law requires certain information to be provided to process this type of filing. Failure to provide the requested information may prevent the approval or further processing of this filing. Paragon does not release your filing information to the general public or private entities for mailing solicitations.

\*\*\* THIS IS NOT A COMMUNICATION FROM A STATE AGENCY \*\*\*

\*\*\* PARAGON IS A PRIVATE SERVICE COMPANY OFFERING BUSINESS FILING SERVICES FOR A FEE \*\*\*