

Limited Liability Company | Foreign LLC | Annual Renewal

Minnesota Statutes, Section 5.34



Must be filed by December 31

Read the instructions before completing this form.

Current Information on File: (If changes are needed, see instructions for further details.)

1. File Number: _____ 2. Home Jurisdiction: _____

3. Business Name: (Required) _____

4. Alternate Name used in Minnesota, if any: (Foreign Limited Liability Companies Only)

5. Registered Agent and Office Address: (Required)

Street Address (A PO Box by itself is not acceptable) City State Zip

Agent's Name: (if applicable) _____

6. Principal Executive Office Address: (Required)

Street Address (A PO Box by itself is not acceptable) City State Zip

7. Name and business address of manager or other person exercising the principal functions of the chief manager of the limited liability company: (Required)

Name

Street Address City State Zip

Email Address for Official Notices

Enter an email address to which the Secretary of State can forward official notices required by law and other notices:

 Check here to have your email address excluded from requests for bulk data, to the extent allowed by Minnesota law.

List a name and daytime phone number of a person who can be contacted about this form:

Contact Name Phone Number

Entities that own, lease, or have any financial interest in agricultural land or land capable of being farmed must register with the MN Dept. of Agriculture's Corporate Farm Program.

Does this entity own, lease, or have any financial interest in agricultural land or land capable of being farmed?

Yes No

NOTICE: Failure to file this form by December 31 of this year will result in the termination or revocation of this limited liability company without further notice from the Secretary of State, pursuant to Minnesota Statutes, 322C.0705.

*** THIS IS NOT A COMMUNICATION FROM A STATE AGENCY ***

*** PARAGON IS A PRIVATE SERVICE COMPANY OFFERING BUSINESS FILING SERVICES FOR A FEE ***

INSTRUCTIONS

Filing Fee: \$55 - Reinstatement Fee: \$110

All limited liability companies governed under *Minnesota Statutes*, Chapter 322C are required to file an annual renewal once every calendar year. Filing this Annual Renewal does not satisfy any other legal requirement. If Minnesota statutes or rules require a filing with another office, you must submit that filing separately.

If changes to the name or registered agent and office address are necessary, an amendment form along with the annual renewal form and applicable filing fee is required. Changes to the principal executive office address and manager's name and address can be made once a year by filing the annual renewal form with our office.

- 1. File Number:** Provide the file number issued by the Minnesota Secretary of State.
- 2. Home Jurisdiction:** (Required) List the state or jurisdiction in which this organization is organized.
- 3. Business Name:** (Required) Provide the name of the organization in the jurisdiction in which it is organized.
- 4. Alternate Name used in Minnesota, if any:** (Foreign Limited Liability Companies Only) List the Alternate Name used in Minnesota, if applicable.
- 5. Registered Agent, if any and Registered Office Address:** (Required) List the current registered agent, if any and registered office address.
- 6. Principal Executive Office Address:** (Required) A complete street address or rural route and rural route box number is required. A post office box alone is not acceptable.
- 7. Name and Business Address of Manager:** (Required) Fill in the name and complete business address of the manager or other person exercising the principal functions of the chief manager of the limited liability company.

Email Address for Official Notices. This email address may be used to send annual renewal reminders and other important notices that may require action or response. Check the box if you wish to have your email address excluded from requests for bulk data, to the extent allowed by Minnesota law.

List a name and daytime telephone number of a person who can be contacted about this form.

Minnesota Business Snapshot. This information is a snapshot of data at the point of time this filing was made. This information is voluntary and may be shared with other agencies or the public for data analysis.

There is no fee for filing the annual renewal if the entity is active and in good standing. An entity that has been dissolved by our office for failure to file an annual renewal, may retroactively reinstate its existence by filing the current year's renewal and paying a \$25 fee if submitted by mail, \$45 for expedited service in-person and online filings.

Payable to the MN Secretary of State.

Please submit all items together and mail to the address below:

MAIL TO:
Paragon Document Research, Inc.
PO Box 4627
St. Paul, MN 55101
(Staffed 8 a.m. – 5 p.m., Monday - Friday, excluding holidays)

Phone Lines: (8 a.m. - 5 p.m., M-F) Metro Area 651-222-6844; Toll-free 1-800-892-4235

All of the information on this form is public. Minnesota law requires certain information to be provided to process this type of filing. Failure to provide the requested information may prevent the approval or further processing of this filing. Paragon does not release your filing information to the general public or private entities for mailing solicitations.

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